

CSR India Grants – Process Flow

Legal Compliance of RF (I):

As per new reg. amendment rules

- Registered under the Societies Registration Act of 1860
- Provides tax exemption under Section 80G of IT Act
- Registered under section 12 A
- Registration with MCA

Stage 1 : Discussion Stage

Districts/ Club/ Rotarian begins discussion with Corporate

CSR Kit to share with corporate

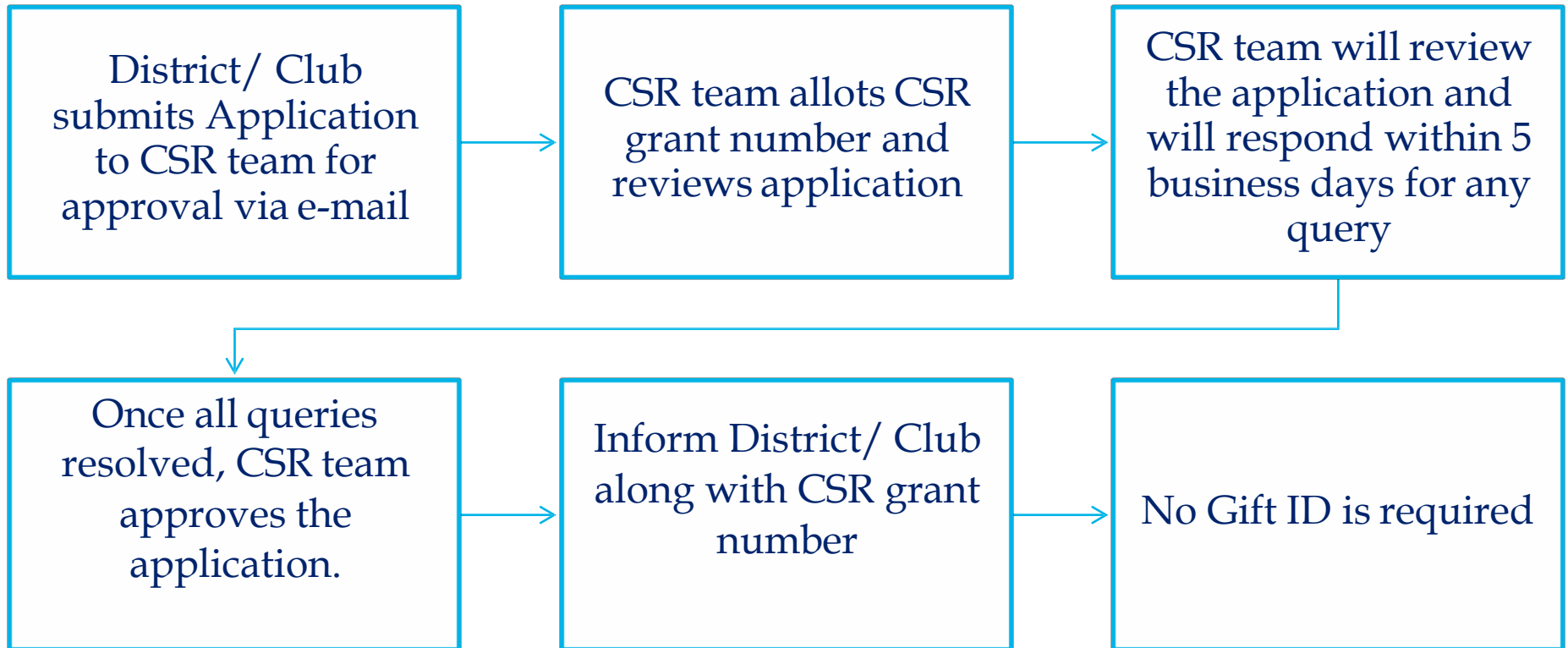
**RI/TRF Annual Report
AOF Brochure
Rotarian Magazine
Rotary News Trust Magazine
Covering Letter**

Corporate agrees to support CSR India Grant

Rotary Foundation (India) due diligence documents

**RFI Registration Certificate
3 Years RFI Financial Reports
PAN Card
80G
MCA Registration number**

Stage 2: Beginning of CSR Grant Application



Stage 3 : Establish Relationship

MoU Signing

Sharing of name of Authorized signatory, Corporate Address

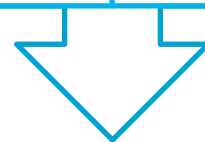
Sharing of PAN Card details



Sharing of MOU

MoU shared with Corporate

Signing of MoU (2 copies)



Bank Details shared by SAO-FS

CSR Funds received at RFI CSR account

CSR Funds processed by FS-SAO

Stage 4: Recognition to Corporate



Certificate of Appreciation



Thank You letter



Major Donor Recognition for Corporate Head (Family Run Business)

Stage 5: Grant Implementation and Reporting

Grant payment to Club by RFI

- Club received payment
- Project implementation by club



Grant Reports by club to RFI

- March Report by May
- Final Report within a month of project completion



Reporting to corporate by RFI

- Report submission to corporates
- Additional information if any, will be provided
- Utilization certificate
- Grant Closure

Points to Remember:

Minimum Contribution \$21,000 including 5% admin fee

CSR funds may only be used to fund CSR India grants

International Partner not required

CSR reporting will be annual (31 May)

No matching from TRF

Admin fee:
5% \$21,000 to \$74,999;
4% \$75,000 to \$149,999;
3% \$150,000 or more.

Recognition available to Corporate Head

No Recognition Points available

District may allocate District Grant funds

Project Photographs

Cash contributions can be added

5 open CSR India Grants at a time by sponsor club/district

Comparison

Activity	Global Grant Model	CSR India Grant Model
Minimum CSR contribution	\$32,000	\$21,000
Pre-review	Mandatory	Not Required
CSR Funds acceptance	After pre-review	After approval
Application approval time	1 – 2 months	15-20 days
Application Submission	My rotary.org	E-mail to SAO
International Partner Gift ID	Required	Not Required
Eligibility	Area of Focus	District Grant Eligibility & Schedule VII
Administered from	Head Quarter	RISAO

CSR team at SAO

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